

MINUTES
Program Review Committee
April 18th, 2018
10:30am-12:04pm
Montecito Room

Committee Member	Present	Excused
Steve Butler	X	
Marty Asher		X
Tatiana Nazarenko	X	
Tim Wilson		X
Don Patterson	X	
Diane Ziliotto	X	
Rick Pointer	X	
Chris Call	X	
Tori O'Brien	X	

10:30am start of the meeting

Prayer by Tatiana Nazarenko

Approval of PRC Minutes. From 03.28.2018, the minutes were approved unanimously.

Program Review Teams 2018-2019. Our new team members for next year will be Ken Khilstrom and David Vander Laan. Tatiana also handed out a sheet showing which members would be assigned to which Six-year reports for next year. She will request that Tom Knecht will appoint somebody to take Marty Asher's place. The schedule will be altered if a third member is added. The timing of External Reviewer's visits was also addressed for manageability for Team Members.

E&B Report Review. Rick Pointer gave an overview of how the E&B report came out despite time delay issues and his goals for the written response, which was projected and shown to the committee as a good example.

Review of Program Review Guide. The Executive Summary was reviewed first and no major changes were made. It was agreed to keep it as it is helpful for new faculty. Next, Producing the PRC Report (6 Year) document was reviewed. There was discussion about incomplete reports and what to do with them and also on listed Appendices. Lastly, the External Reviewer document was reviewed. Questions were answered regarding wording in the document and changes were completed. These updated documents will be posted to the Six-Year Report Website.

Meeting End: 12:04pm